

Teleconference Board Meeting

6th Floor Conference Room
1 Capitol Mall Suite 6D
Little Rock, AR 72201



**ARKANSAS
GIS BOARD**

Meeting Minutes

Thursday, October 3, 2019
9:00 AM

- **9:02 AM, Ms. Sharon Hawkins, GIS Board Chair, calls meeting to order**

Opening Remarks and Roll Call by Chair, Ms. Sharon Hawkins

Ms. Hawkins called the meeting to order by making everyone aware the purpose of the teleconference was to approve the revisions to the Standards of Practice for Property Boundary Surveys and Plats. This is a mandatory step for the revision process to continue on to the Governor's office and Legislative Research.

ROLL CALL Roll was called to confirm a quorum.

GIS Board Members Present:

Ms. Sharon Hawkins, Chair
Mr. Matt Charton, Vice Chair
Honorable Rusty McMillon
Mr. Russell Gibson
Dr. Cody Decker
Dr. John Dennis
Mr. Clay Causey, designee for Ms. Yessica Jones
Mr. Marion Scott Foster
Ms. Amy Whitehead

GIS Board Members Absent:

Mr. Taylor Wynne
Honorable Beth Rush

AGISO Staff Present:

Mr. Jonathan Duran, AGIO Deputy Director

Division of Land Surveys Staff Present:

Mr. Daniel Phillips, PS, CFM, Monument Program Coordinator
Ms. Niki Vandiver, Plats Coordinator

Guests:

Mr. Brad Nye, Arkansas Attorney General's Office

- **Approval of Minutes*** GIS Board, July 31, 2019
Revision: Agency Report Paragraph 1, Greene County should be revised to Craighead County.

Motion (to approve with revision): Mr. Russell Gibson
Second by: Honorable Rusty McMillon
Unanimously Approved

- **Old Business**

Proposed Revisions - Standards of Practice for Property Boundary Surveys and Plats, Mr. Daniel Phillips*

The Land Advisory Board initially approved proposed revisions at the 3rd quarterly meeting August 16th, 2019 and again on September 3rd via teleconference. These proposed revisions needed GIS Board approval in order to begin review from the Governor's office. Dr. John Dennis began discussion regarding section 4.1.A.12, changing tract description to land boundary description. He expressed concern that more guidance should be given in using record versus measured descriptions. Mr. Marion Scott Foster agreed but felt this could be more appropriately dealt with during public comment period.

Motion: By Mr. Marion Scott Foster to approve the current revisions to the Standards of Practice for Property Boundary Surveys and Plats.
Second: Dr. John Dennis
Unanimously approved

- **New Business** October 30th date for next GIS Board meeting, a poll will be taken for December meeting date.
- **Motion to Adjourn:** Honorable Rusty McMillon
Second: Mr. Russell Gibson
Motion Carried, Meeting Adjourned 9:18 AM

*Requires Board Action

