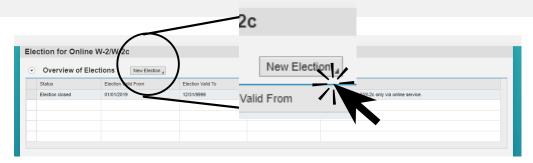


Log in to your EASE account and click the "W2 Enrollment" button.

W2 Enrollment
Elect for Online W2

W2 Errollment
Vew Payshubs
Vew Enrollment
Vew Leave Balance
Vew Payshubs
Vew Leave Balance
Vew Leave Balanc

2 On the enrollment page, click "New Election" and follow the prompts.



Once you have elected, you will receive notification when your W2 is online and ready for viewing.

Online W2
View/Print Online W2



Once you elect to receive online W2s, that year and every year after will be saved into your EASE portal for easy, printable access.