



Department of Transformation and Shared Services
Employee Benefits Division
Public School HIR 2021 1095C Data File Information

In accordance with the Affordable Care Act (ACA) and IRS guidelines, EBD distributes information regarding an employee's coverage through ARBenefits annually. You will be receiving an email that contains a link to your district's 1095C file in the ARBenefits system. You can access this data file to generate 1095C forms for your employees.

Below is a sample of the email alert notification each district HIR will receive. This email will contain a link unique to the 1095C data file for your specific district.

Do not delete this email until you can import your district's 1095C data file.

From: ARBenefits System <EBD.Communications@dfa.arkansas.gov>
Sent: Friday, January 28, 2021
To: first.last@emailprovider.com

Subject: Non AASIS ACA IRS Batch Job for Your Agency/District

The JOB: Non AASIS ACA IRS Batch Job has completed. A file for your agency/district has been created and is available by clicking on the link below:

<https://www3.arbenefits.org/1/wicket/base/BatchJobStatus/?jobId=123456879>

Example of what the file will look like

Files
Non_Aasis_02022022_Group_061_1094C_1095C_for_year_2021.xml
Non_Aasis_02022022_Group_063_1094C_1095C_for_year_2021.xml
Non_Aasis_02022022_Group_1032_1094C_1095C_for_year_2021.xml
Non_Aasis_02022022_Group_1455_1094C_1095C_for_year_2021.xml
Non_Aasis_02022022_Group_170_1094C_1095C_for_year_2021.xml
Non_Aasis_02022022_Group_522_1094C_1095C_for_year_2021.xml
Non_Aasis_02022022_Group_573_1094C_1095C_for_year_2021.xml
Non_Aasis_02022022_Group_691_1094C_1095C_for_year_2021.xml

Your data file will include:

- Social Security Number (SSN) for Employee/Primary Member on the Account
- First Name
- Last Name
- Member SSN
- Date of Birth
- 2021 Coverage Start Date
- 2021 Coverage End Date

Once the data file is imported into E-Finance, follow the eFinance prompts to generate the 1095C forms

For assistance with your data file in eFinance, contact your field representative. For assistance with downloading your data file from ARBenefits, contact EBD at AskEBD@dfa.arkansas.gov or 1-877-815-1017.

